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EXPERIENCE:

December 1996
to Present

MANAGER, HATHMORE TECHNOLOGIES, LLC

Sole Owner/Manager of this energy and environmental consulting firm. Provide direction and day-to-day leadership. Full charge for all accounting, reporting, marketing, personnel, and other business operations. Provide training, quality assurance, certification and consulting services to a network of Residential Energy Services Network (RESNET) Home Energy Raters and Building Performance Institute (BPI) Building Analysts. Perform consulting for residential and commercial entities regarding energy usage, building upgrades and consumption reduction strategies. Work with builders and developers to qualify their homes/subdivisions for various energy and green certification programs and tax credits. Certified Home Energy Rater through RESNET. Certified Building Analyst and Certified Shell/Envelope Specialist through BPI. Development of products and websites for retail sales of conservation related items.

March 2000
to May 2005

MANAGER, VENDOR RELATIONS, SPRINT CORPORATION

Manage the relationship between Sprint and their ten largest Financials and Supply Chain software vendors. Meet with the vendor's executive management teams, hold board positions within the user group community, and work on vendor customer project teams to influence vendors to make changes, corrections, and additions to their software and services that will benefit Sprint. Facilitate decisions regarding feasibility and benefits of upgrading or purchasing new software. Perform initial contract negotiations with vendors for software and services. Function as a point of contact for vendors back into Sprint; monitor and respond to their requests. Work closely with Sprint's Media, Public Relations and Legal departments as well as Executive Management to ensure appropriate visibility and credibility are maintained. Function as a point of escalation both at Sprint and into the vendor companies. Held the position of Board Chair of the industry-wide PeopleSoft Communications Industry User Group from 2002 – 2005. Vendor Relations Manager position is a telecommuting position with extensive travel.

August 1996
to March 2000

MANAGER, FINANCIAL INTEGRATED REENGINEERING SOLUTIONS TEAM,
SPRINT CORPORATION

Managed a 22 person, functional and technical, team responsible for requirements documentation and determination of software to replace finance systems and processes. Created documentation of new processes and procedures, created specifications and RFI/RFP's. Refined the business case and sat on the team to select our new software vendor. My team also performed conversion and implementation planning and execution as well as coding and testing for the Asset Management system and required customizations. Designed, documented and tested the interfaces supporting the new system and new processes. Following the implementation, we completed a full system upgrade, ahead of schedule, with no disruption to the business.

September 1995
to August 1996

PROJECT MANAGER, FINANCE REENGINEERING, SPRINT CORPORATION

Worked with a small team responsible for determination of need and development of a business case regarding the consolidation and upgrade of Sprint's Finance departments

and systems. Was responsible for research and recommendation for all transaction processes; General Ledger, Fixed Assets, Accounts Payable, Payroll and Budgets.

December 1990
to December 1996

OWNER, ENERGY INDEPENDENCE

A whole home health and energy inspection consulting company.

Perform consulting for residential homeowners regarding energy usage, building upgrades and consumption reduction strategies. Work with builders and developers to educate them on building science techniques and to train their crews. Perform air infiltration and duct leakage testing services.

September 1990
to September 1995

PROJECT MANAGER, FINANCIAL SYSTEMS, SPRINT CORPORATION

Provided timelines, plans and management to support companies implementing PACS, Project Administration and Costing System, the first jointly developed Sprint/United software project. Trained team members and future trainers on use of the system. Performed on-site support to facilitate development of procedures and table values. Provided production support of on-line and batch software, including management of a help desk supporting eight companies with users across all fifty states. Monitored software changes and provided training to end-users. Supported client departments in determining optimal system solutions to meet business requirements. Provided leadership on departmental process improvement teams. Served on three successful quality challenge teams, one as Team Leader.

September 1979
to December 1990

CORPORATE SECRETARY / CO-OWNER, ENER-HOME, INC.

A whole home health and energy inspection, design, instruction and consulting firm.

Responsible for all business activities and reporting. Evaluate energy management, solar and radon testing software, write programs as needed. Wrote and maintained Energy Auditing and Design software. Gave presentations and training to homeowners/businesses. Full charge of automated bookkeeping and inventory accounting. Upgrade/design automated systems.

December 1988
to September 1990

SR. PROJECT LEADER, SALES & MARKETING ANALYSIS INTEGRATED TESTING, SPRINT CORPORATION

Managed three team leads and twelve analysts responsible for integrated testing of software in support of new products and major systems. Major projects included Sprint's new billing systems, MPS (Message Processing System) and IPS (Invoice Processing System). Directed the work efforts of related departments. I maintained strict schedules to ensure the delivery of quality software. Represented Corporate Systems Analysis Integrated Testing department in a cross functional task force developed to upgrade interdepartmental communications and improve product quality.

March 1988
to December 1988

SENIOR SYSTEMS ANALYST, BILLING CENTER SUPPORT, SPRINT CORPORATION

Had full charge of Billing Center Support division of Revenue & Treasury Systems Management including supervision of six analysts in four locations across the country. Trouble shooting of all billing systems changes, publication of functional specifications, documentation and integrated testing. Headed task force to resolve billing problems with 800 services. Gave presentations and led decision making meetings for senior management.

December 1986
to March 1988

**FINANCIAL/ACCOUNTING ANALYST, MARION LABORATORIES, INC.
(Staff Accountant/Systems Analyst)**

Was given full charge of major projects. Supervised one associate. Dedicated systems specialist for all finance groups interfacing with operations. Served as liaison between core programming group and end users during successful implementation of MRPII. Developed automated applications for Recruiting, Personnel and Distribution.

June 1981
to May 1986

ASSOCIATE DIRECTOR, MISSOURI COMMUNITY SOLAR WORKSHOP PROGRAM

The Missouri Community Solar Workshop Program offered solar workshops and training sessions via a circuit of the Metropolitan Community Colleges in the greater Kansas City area. Developed format for free solar seminar series and was a featured speaker. Helped many home and business owners install solar heating and hot water systems.

March 1986
to December 1986

COST ACCOUNTANT, DATA COORDINATOR, MARION LABORATORIES, INC.

Promoted to Cost Accountant for the packaging department. Created Expense Variance Analysis database and report, which shortened manual analysis by seventy-two hours each month and replaced three General Ledger reports. Created shipments forecasting database and report which enabled upper management to predict income. Performed Cost Accounting systems upgrades and responded to development requirements. Responsible for training associates in this area in systems use and operations.

December 1983
to March 1986

SENIOR ACCOUNTING CLERK, MARION LABORATORIES, INC.

Supported Cost Accountants with analytical abilities. Automated all repetitive reports and procedures using fourth generation language programming tools. This automation enabled the Cost Accounting department to shorten their closing cycle from two weeks to four days.

January 1980
to May 1981

COMPUTER OPERATIONS / ACCOUNTS RECEIVABLE MANAGER, COLORADO OUTWARD BOUND SCHOOL – A Nonprofit Mountaineering Experiential School

Systems design, computer operations, accountable for all data. Full responsibility for all Accounts Receivable.

CERTIFICATIONS:

Certified HERS (Home Energy Rating System) Rater – RESNET (Residential Energy Services Network)
Accredited Quality Assurance Provider – RESNET
Accredited Training Provider – RESNET
Training and QA Affiliate – Building Performance Institute
Certified Building Analyst – Building Performance Institute
Certified Shell Specialist – Building Performance Institute

EDUCATION:

Thomas Edison State College – Accounting / Computer Systems
Microm Data Systems computer training program, March 1980
Versed in: MS Word, MS Excel, MS Project, MS Access, PowerPoint, Cobol, CAD and Analytical software tools.

OUTSIDE INTERESTS:

Examiner for the United States Government, President's Quality Award, 1995 – 2000. Examiner, 1995 and Advisor, 1996 - 2003, Sprint Chairman's Quality Award. Past President of Sprintmaster Toastmasters, Marion Toastmasters, and FONMasters Toastmasters. Leader of Senior Girl Scout Troop 1064, member of Girl Scout Service Team for Service Unit 645.